



## **COST Action CA16109**

### **“Chemical On-Line cOmpoSition and Source Apportionment of fine aerosoL” (COLOSSAL)**

## **ITC Conference Grants - Call02**

### **Objectives / description**

Conference Grants are aimed at supporting PhD students and Early Career Investigators (ECI, up to 8 years after PhD) researchers from participating Inclusiveness Target Countries (ITC) to attend international science and technology related conferences not specifically organised by the COST Action.

### **Relevant dates**

- Deadline for applications: 17 September 2018
- Outcomes: 1 October 2018
- Conference dates: must take place before 20 April 2019
- After the conference: submit report and relevant documentation within 30 days of end of conference and before 23 April 2019, whichever takes place earlier

### **Eligibility criteria**

- Applicants must be a PhD student or an ECI with a primary affiliation in an institution located in a CA16109 participating ITC (<https://www.costcolossal.eu/participating-countries/>)
- Applicants must make an oral/poster presentation at the conference in question and be listed in the official event/conference programme
- The main subject of the presentation must be on a topic relevant to the Action
- COST Action CA16109 should be acknowledged both in the book of abstracts and in the oral/poster presentation following COST guidelines (Section 9 of the COST Vademecum, <http://www.cost.eu/download/COSTVademecum>)
- The participation must be pre-approved by the Action MC (i.e. the Grant is for future conferences and not for conferences which already took place)

## Selection of applicants

The evaluation of applications will be performed by the CA16109 Core Group, on behalf of the MC. The selection of applicants is based on the following criteria:

- The scientific scope of the conference contribution must clearly compliment the overall objectives of the Action
- Oral contributions will be given priority over poster contributions
- European conferences preferred, although conferences held elsewhere can be considered

## Financial support

**The financial support on offer is a fixed financial contribution to the overall expenses incurred during the participation in a given conference and may not necessarily cover all of the associated expenses.**

It takes into consideration the budget request of the applicant and the outcome of the evaluation of the application. The following funding conditions apply and must be respected:

- Up to a max of EUR 2 500 in total can be afforded to each successful applicant, including:
- Up to a max of EUR 160 per day afforded for accommodation and meal expenses
- Up to a max of EUR 500 for the conference fees to be incurred by the selected Grantee

In addition when meal and accommodation expenses are supported by the hosting institution as part of the provisions offered in their conference package, the amount for subsistence afforded to each eligible participant must be deducted from the Grant.

For this call, the Management Committee of **COST Action CA16109 COLOSSAL** has allocated a total budget of max **3400 EUR for 2 ITC Conference Grants**. The amount granted will be determined during the evaluation process.

## How to apply

- Carefully read the funding rules detailed in Section 8 of the COST Vademecum
- Register for an e-COST profile at <https://e-services.cost.eu/>
- If applicant is not a CA16109 participant yet, send an explanatory email requesting to become participant to Action Chair (Dr. María Cruz Minguillón, [mariacruz.minguillon@idaea.csic.es](mailto:mariacruz.minguillon@idaea.csic.es)), and fill in, rename and send the file “COLOSSAL\_ParticipantDetails\_LastName.xlsx”
- Follow the steps in e-COST for ITC Conference Grant application, which includes the submission of:
  - CV (max 2 pages)
  - Abstract of the conference contribution
  - Letter/mail of abstract acceptance
  - Short description of involvement in the Action. This document should include:
    - the applicant’s involvement in the Action
    - how the topic of the abstract is related with the Action
    - link to the general website of the conference
    - link to the scientific program of the conference
    - link to the registration page where the fees are detailed

## **During the Conference**

Take pictures and send them to:

- Action Chair (Dr. María Cruz Minguillón, mariacruz.minguillon@idaea.csic.es)
- Dissemination Coordinator (Dr. Dunja Sokolovic, dunjaso@uns.ac.rs)
- Twitter Manager (Dr. David Green, david.c.green@kcl.ac.uk)

Grantees are encouraged to tweet from their own account during the conference, mentioning @cost\_colossal and @COSTprogramme, and using #ITCConferenceGrants and any other relevant hashtag.

## **After the Conference**

The Grantee must submit a scientific report through e-COST and send it by email to the Action Chair (Dr. María Cruz Minguillón, mariacruz.minguillon@idaea.csic.es) and Vice-Chair (Dr. André Prévôt, andre.prevot@psi.ch) within 30 calendar days from the end date of the conference in question, and before 23 April 2019, whichever takes place earlier.

A template for the scientific report can be found in e-COST. The scientific report should include any relevant discussion or feedback for the talk given by the Grantee, information on relevant talks attended at the conference and interesting discussions. Pictures can be included. Length should be max 2 pages.

The Grantee must submit documentary evidence of the paid conference fee to the Grant Holder Manager (Rosa Andreu, rosa.andreu@cid.csic.es) along with any other relevant administrative documents.

Payment of the Grant is subject to the submitted scientific report being approved by the Action Chair and Vice-Chair.